

Las Positas College Budget Planning Timeline

Task/Milestone	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Start of new fiscal year.												
Strategic planning process.												
Annual 320 apportionment attendance report for prior year.												
Quarterly financial report, projections, 311Q and budget update.												
Annual 323 enrollment fee revenue for prior year.												
Annual 311 report for prior fiscal year.												
Budget Development calendar												
Report on Governor's Budget for next fiscal year.												
Audit Report issued for prior fiscal year.												
First period 320 apportionment attendance report.												
First period 323 enrollment fee revenue report.												
First principal apportionment and funded FTES.												
Budget plan developed; guiding principles, assumptions, FTES targets, and priorities.												
ACCJC fiscal report for prior fiscal year.												
Second period 320 apportionment attendance report.												
Second period 323 enrollment fee revenue report.												
Budget plan is reviewed with Sound Fiscal Management self-assessment checklist.												
Program Review requests are reviewed and prioritized.												
Position control finalized.												
Departmental budget development and adjustments.												
Budget plan updated for Governor's May Revise figures.												
Board approves Tentative Budget.												
Second principal apportionment and final funded FTES.												
Fiscal Year Close - final rev/exp/fund balance.												
Updates from Tentative to Final Budget.												
Public hearing and Board adopts Final Budget.												

Legend:

Financial Reporting:



Budget Planning:

