

## Technology Coordinating Committee (TCC)

[District ITS website](#)   [District ITS Help Desk Website](#)  
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District Office – Conf Room #1 Friday, 9:00 am, Dec 9, 2016

⇒ Need an LPC student representative (email request sent to Scott Miner (ASLPC faculty advisor))

### Status of TCC Technology Initiatives:

#### Web Content Management System- OmniUpdate

- New servers are up, and they are beginning testing. Faculty websites are slated to stay where they currently are for at least the next 6 months before being migrated over. Training will first focus on A&R, training for faculty will come later (timeline not yet established, perhaps next Fall).
- Web Content Management System –contract with [OmniUpdate](#) – eventually this will replace [Sharepoint](#) (for folks who were using Sharepoint) – and will be available for faculty/staff who create or manage campus webpages
- [MS Azure](#) Web Servers – cloud based server service - servers will no longer be housed at LPC or Chabot – sometime in the future, the plan is for the LPC1 server to go away (files will be moved from the current physical on-site servers onto the cloud based servers). URL addresses of former-LPC1 resources will change to whatever the URL address is for the new web server. Hard-coded links to LPC1 resources will need to be updated/revise, although, for now, they will keep the old servers (URLs) up and running until a solution is figured out.

#### • State's "Online Education Initiative" (OEI)

- [Summary of Steps for Canvas Implementation at Colleges](#) (2- page synopsis PDF)
  - LPC has currently paid for an additional 18 months of 'daytime' Canvas support help. Chabot will need to make their own decision regarding this.
  - Request has been made for a Canvas rep to come for a training session during Flex Day at each college
- Canvas System Setup and Banner Integration
  - The state requirement is 1 course must be in Canvas the first semester after signing the contract -- LPC has 107 Canvas course shells requested for Spring 2017 by 37 instructors (so we have more than met the first stipulation of the OEI contract).
- LPC Status – Training & Migration from Blackboard
  - Vendor did a bulk migration for Spring 2016 & Summer 2016 Bboard courses into Canvas for all instructors who had Spring/Summer 2016 courses
  - White glove service requests – if you want help migrating and/or cleaning other things up – you can make a request for this help/service, to have your Fall 2017 courses brought over by the vendor (from Bboard to Canvas)
  - The three choices are 1) you rebuild/recreate your course in Canvas 2) you request for Canvas to migrate one of your Bboard courses into or 3) you request additional help from Canvas to clean-up the migrated courses after they are transferred over to Canvas. *Note: Bill Komanetsky: LPC IT, Mike, Steve and Bill believe that option #1 is the best way to learn Canvas.*
  - Original training at LPC had limited seating – those limits no longer exist, if you want training, you should be able to get it. More training sessions will be made available – watch your email and/or contact Scott Vigallon for info/dates.
  - At LPC, any instructor who wants to teach use Canvas for their course materials, can do so – make the request through Class-Web (*this is not how to request an that on-campus class becomes an online course – that goes through your department, through Curriculum, Enrollment Management, administration, etc, as usual*). Chabot is moving into this a little slower, and they need to work with their IT folks for timelines and procedures.
- Chabot Status – Recommendation on 10/29
- FA MOU for Canvas – includes Canvas 'trainer' mentors: **Toby Bielawski, Vicky Austin, and Teri Donat** - **faculty who are paid to help you with Canvas – have questions?, send them an email**

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- [Shibboleth Authentication](#) Required by State
  - Will require more user authentication than just username and password
  - After the new authentication process is in place, IT will begin working on establishing a 'single-sign-on' for both faculty and staff (so you will login once and have access to Class-Web, Blackboard (or more likely Canvas by that time), etc)
  - Single-sign-in, will pursue this in Summer 2017, after more people are using Canvas, Cranium Café, etc.
- District to pay for Blackboard up to June 30, 2018
- Other OEI Software Initiatives
  - Cranium Café (Video Counseling) – interface with upgraded SARS anywhere (supplements SARS) – LPC has purchased this (LPC Student Services felt this would work for them).
  - Vericite Plagiarism
    - Old SafeAssign info should be migrated into/over to Vericite (Vericite converts your old info/database, TurnItIn does not)
    - Bill Komanetsky & Colin Schatz– use a different software (free through Stanford) for computer science classes – for checking coding
  - Net Tutoring – LPC has purchased a license to use this software (through the OEI)
- 2. [Forms Generation Software](#) (includes workflow & online approval) [Recommendation Form - Forms Generation Software for 5/8/15 meeting - FINAL](#) (PDF) Committee has been formed, meetings will ensue.
  - Team members from all locations identified
  - Team will setup meeting dates for vendor selection process
  - This task force will begin after the first of the year 2017 (most of the members on this task force have been busy with dealing with the Canvas migration, the Web Content/Server migration/implementation, etc)
- 3. [CollegeNet 25 Live for Room Scheduling](#)
  - New servers installed, data migration from previous R25 completed, etc. – Academics & Events
  - Next: Final Setup w/vendor & Onsite Training for the staff who work in 'Events' – Weeks Jan 9, Feb 6 or Feb 13 are currently options – getting it 'live' will occur sometime after that (timetable to be determined)
  - Academics Webinar to follow – automatic Banner interface – eventually requests for rooms can be made by all staff through this electronic software system
- 4. [Everbridge Alert System](#) – Banner interface for emails & cell phones
  - Jan 3 start date – new system for sending out emergency alerts to emails and cell phones
  - Staff: login to Class-Web and enter cell-phone into personal info (if you don't, then you'll get the alert to your email address).
- 5. [Ellucian Software for Student Success & Retention](#)
  - Recruit and CRM Advise Modules
  - Purchased – interfaces with Banner and Class-Web; IT is in the process of getting 'Recruit' working – 'Advise' will come after that

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6. **Technology Planning for Measure A Bond** – Align with Facilities Plan, New Technology Plan for Measure A & Banner/Third Party Products, Priority on WiFi, Distributed Antenna System (DAS), Cell phone coverage, Phone Systems
  - [Future Technology Plan Framework](#) – this was previously written and thought out (but sufficient funds were not available for everything), and this plan now needs to be updated and revised to reflect Measure A bond funds
  - [2016 Bond Allocation](#) (PDF)
7. Banner User Groups (BUG) Meetings for Financial Aid, Student, HR/Payroll, and Finance
8. **Video Conferencing** – Evaluation of Zoom for office meetings? – allows more video than currently available through CCC Confer– IT is currently looking into this; what the capabilities are, what the costs are, etc. Looking into the possibility of getting Zoom paid through a grant (Zoom is not free, vendor has contacted campus there is a price, looking into costs, options, accessibility issues, etc).
9. Annual 2016 Assessment of Technology Coordinating Committee – initiatives addressed, KPIs, and new technology priorities for 2017 – will be looking at this in March or April 2017