

LAS POSITAS COLLEGE ACADEMIC SENATE
REGULAR MEETING
SSA Building – Room 1687
October 22, 2014 – 2:30 p.m.

APPROVED MINUTES

PRESENT: Mona Abdoun, Jill Carbone, Rajeev Chopra, Greg Daubenmire, Heike Gecox, Richard Grow, Titian Lish, Thomas Orf, Gilberto Victoria

GUESTS: Elena Cole, Lisa Everett, Renee Kilmer, Don Miller, Barry Russell, Karin Spirn

1.0 GENERAL BUSINESS

1.1 Call to Order – 2:33 p.m.

1.2 Approval of Agenda

MOTION made to **MOVE** Agenda Items 4.2, 6.1, and 6.2 before 1.3

MSC: J.Carbone / H.Gecox / APPROVED

1.3 Approval of Minutes from September 10 and September 24, 2014

MOTION made to **APPROVE** both sets of Draft Minutes

MSC: R.Chopra / J.Carbone / APPROVED

1.4 Public Comments – None

2.0 ACTION ITEMS

2.1 None

3.0 CONSENT ITEMS

3.1 Approval of Faculty Hiring Prioritization Committee Recommendations – The Senators were asked to present and discuss the FHPC recommendations at their division meeting, and came back with the following:

BSBA / The three counselor positions should be hired using 3SP categorical funds, and non-tenured positions.

STEMPS / That the counselor positions are categorically funded and non-tenured.

Agreed with the FHPC rankings.

ALSS / Understood rolling over unsuccessful search positions, and the counseling positions categorically funded and non-tenured. The concern was how the FHPC prioritized the positions, and what type of rubrics were used, if any. The process is not quite transparent, and it did not seem as if current college planning priorities are taken into account when ranking. The application form process is made clearer. Tom will ask Nan Ho to speak with ALSS division.

Counseling / Faculty okay with hiring the three counselor positions as non-tenured. The remainder of the items were the same as STEMPS and BSBA.

The FHPC had asked the Senate for several recommendations, one of which was announcing retirements and should there be another process, other than what is already in place, when a retirement is announced and made official to HR?

Some divisions discussed this and others did not. Those that did said that it was not possible to have someone anticipate their retiring. Requesting an emergency hire is the current process if there is a serious need. This could be an FA and district issue because the process asks for dates and deadlines of those announcing their retirement. If the college feels strongly about this issue perhaps at large they can address this with the FA and the district.

An example of how another college handled this was to send letters out in the Fall giving those contemplating retirement the opportunity to submit a letter of intention so that the FHPC was aware of disciplines who may have possible openings.

The Senate will continue this discussion at its next meeting.

The other recommendation from the Senate are listed below:

- 1) The Senate agreed with moving forward with the hiring of three counseling faculty, and funded to be funded by. The three non-tenured positions and funded with categorical funds (SSSP).
- 2) The Senate agreed to move forward with the three faculty positions that were approved last year, and not filled due to unsuccessful searches for the Kinesiology/Basketball Coach, Physics, and Piano/Music Theory positions.
- 3) The Senate agreed with the faculty rankings of the ten positions as presented by the FHPC.
 - 1) Visual Communications (replacement)
 - 2) Business (new)
 - 3) Math (replacement)
 - 4) Vocal/Music (replacement)
 - 5) Math (new)
 - 6) Computer Science (new)
 - 7) English (half replacement/half new)
 - 8) Math (new)
 - 9) Business (new)
 - 10) Sociology (new)

The Senate will also recommend to the FHPC the following:

- * That Nan Ho attend an ALSS division meeting and explain the ranking process;
- * Explain the rubric used when ranking the positions;
- * Explain how the FHPC defines Emergency Hire;
- * Explain both the ranking process and definition of Emergency Hire to the Senate.

MOTION made to **APPROVE** the rankings as presented.

MSC: J.Carbone / G.Daubenmire / APPROVED

4.0 REPORTS

4.1 Curriculum Committee – The committee is moving forward with the proposal and aside from that – everything is standard.

4.2 Program Review Committee – Karin Spirn reported that the PRC received the PPU's on October 15. They are currently being read by the readers and deans, so that dean's summary can be written by November 14. Presentations will be at the November 19 division meetings, and returned to the PRC for revisions. There are only a handful of reports that have not been submitted.

The dean's summary template was presented to the IPC, and feedback received has been implemented. A work session will be held in the ILC to guide those with reading the reviews.

At the IPC meeting the PR process was mentioned as a way to initiate new programs. Currently, the process for initiating a new program is to write the complete curriculum, then have it presented to the Curriculum Committee, and pushing for approval. The idea now is to have some version of the PR process as a starting place so that the vision of the program would come before the actual building of the program. PRC will continue discussion on this idea.

4.3 SLO Committee – Tina Inzerilla submitted the SLO Talking Points from the meeting held October 6, 2014:

~ 70 percent re-assigned time position announcement for the SLO Liaison was sent by Dr. Kilmer (Tuesday). Interested candidates should apply by Friday October 24, 2014. This re-assigned time is for Spring 2015 only.

~ SLO committee members will be reviewing and reviewing the section of the PPU's directed at SLO's and provide feedback to the authors.

~ Continue working on completing SLOs, assessments, and degree/certificate outcomes. Goal is set at 100%.

4.4 CEMC – Thomas Orf stated that sometime in mid-November faculty should expect to work on discipline plans for 2015-2016. The district has not yet provided the information faculty need to begin planning, and giving them only one month to work on their plans before having to turnaround and submit.

LaVaughn Hart did not attend this meeting and is expected to report at the next Senate meeting.

A DEMC meeting is scheduled for the first of the month.

4.5 Faculty Association – Heike Gecox reported that a meeting is scheduled for Friday, October 24, and that a General Meeting is scheduled for Wednesday, October 29 at 3:00 p.m. on campus in the cafeteria.

4.6 Student Senate – No report.

4.7 Treasurer – Rajeev Chopra reported that no donations had been received, and reminded Senators to mention donating to the Senate fund at the next division meeting.

4.8 President – Thomas Orf reported that the Area B Meeting of the ASCCC is scheduled for October 24, 2014 at Los Medanos College. Unable to attend, he extended an invitation for anyone who was interested in going.

A document recommending that ACCJC be removed from the Board of Governors Regulations was sent to all Senators. It recommends the removal of the ACCJC and that the Chancellor be allowed to appoint a new accrediting agency with the approval of the Board of Governors. The document was distributed for informational purposes, although if the recommendation goes through it would put the current accrediting agency out of business. The Board of Governors will consider the recommendation at its November 17th meeting being held at Foothill-DeAnza Community College District. Tom will be attending the FA meeting this Friday and will look for more information regarding this recommendation.

A presentation by the consulting firm working on the Educational Master Plan is planned for November. It is for the different constituency groups to meet with the college and present their portion of the Plan. The President asked Tom if the Senate would consider canceling or shortening the Senate meeting to accommodate the speakers. The only day and time available was November 12th, the day of the next Senate meeting. The Senate has scheduled one meeting in November and one in December, due to Thanksgiving and Winter Break. There are items the Senate will need to discuss before the end of the semester, and canceling one of only two meetings left was not favorable. Tom will contact Dr. Russell and see what can be arranged.

4.9 PBC – Rajeev Chopra reported that the PBC is scheduled to meet on November 7th.

4.10 Accreditation Update – Elena Cole reported the following:

- The deadline was extended for accreditation team reports from October 4th to the 14th, and information from student surveys would not be available until next week.
- March 2015 report will be sent to committees for reviewing, analyzing, and filling in the gaps of information.
- Committees are asked to focus on those sections of the report pertinent to their area.
- Feedback due to editor no later than April 2015 so that implementation of suggested changes and corrections can be made during May 2015.
- Final report due to Board in June 2014.
- Accreditation visit in Fall 2015.

Elena is pleased with the progress made, and with the accreditation visit in the Fall we should all keep in mind what progress the college has made, in what areas, what remains to be completed, and how to improve our processes. Dr. Russell proposed a mini-mock visit in the Spring to get some feedback from an outside point of view.

It has become obvious that the college is under supported with not enough staff support and many already spread thin. Some responsibilities that were once owned are no longer being taken care of, or have been added as additional responsibilities in some areas. It has been noted that the lack of support has caused some gaps such as the updating of information on the various webpages on our website. Dr. Kilmer has sent out a message to those who chair a committee to look at their websites, making corrections, and updates. If anything else is noticed while scrolling through our site, please make sure Elena, Dr. Russell, or Dr. Kilmer is made aware. Even through the college continues to do well with maintaining its professionalism while running understaffed, we are beginning to find things the accreditation team may catch that we have overlooked and hurt us in the accreditation process.

Greg Daubenmire mentioned that Flex Credit could be offered to those who volunteer, or who have been selected from a committee as a reader for the draft accreditation report.

5.0 DISCUSSION OLD BUSINESS

5.1 Equivalency Document Update – Thomas Orf stated that the entire equivalency document could be voted on by the Senate, but that the language related to the membership would have to remain as written until the Senate's recommendation is presented and reviewed by the FA. He has spoken with Charlotte Lofft and Wyman Fong regarding the Senate's view of the make-up of this committee and both seem to be in agreement.

Tom will provide the FA with more information at their next meeting. If the FA approves the recommended membership changes, the document will then move forward to the College Council, then on to the Chancellor's Council for approval. He will have more information about the membership changes after Friday's FA meeting.

6.0 DISCUSSION – NEW BUSINESS

6.1 BA Degrees – Dr. Russell spoke about the Baccalaureate Degree Pilot Program the SB850 legislation that recently passed and signed by Governor Brown, which will go into effect on January 1, 2015. This legislation provides Baccalaureate Degrees to be offered at community colleges. This pilot project will allow 15 districts (multi-campus districts will need to select one of their colleges) to offer one Baccalaureate Degree. There are some limitations within the requirements, two of which are that the degrees offered must be outside the current offerings of the CSU and UC system, and tied to labor market needs.

The Chancellor's Office is currently working on the process that will be used by these community colleges interested in applying for participation this pilot program. Funding is not being providing for those participating, so part of the challenge is so draw out the dilemmas with setting up such a program. Some community colleges have the financial resources within their own district to support their participation, although many do not.

Dr. Russell mentioned that members of the community are aware of this and he has been asked if LPC is planning on offering Baccalaureate Degrees. His sense is that the community feels the college should and will be. Our Chancellor has mentioned it and perhaps moving the idea forward within the District. The Board of Trustees may not be quite on board because the colleges have lots to deal with at the moment, but who knows if things will change.

Dr. Russell mentioned bringing this discussion to the Senate for feedback since this group would most likely be heavily involved. He mentioned that the State of Florida developed this system some years ago, but did not have the same limitations as those placed on California about allowing duplicate degrees. All participating community colleges in Florida have removed the word community from their name.

This degree is known as a Bachelor of Applied Science (BAS), and examples of some ware Program Software Development Specialization, Organizational Management, Networking Systems Specialization, Supply Chain Management, Technology Management, and Engineering Technology just to name a few

The Statewide Academic Senate currently sets the minimum qualifications for community colleges, and a new set of for these degrees will need to be developed.

The concern of shifting the role and definition of what a community college is suppose to represent was mentioned a his meeting. Getting further away from having an open door policy and shifting our bracket up towards upper division, may leave those who struggled through high school without enough special services. Students could get into the workforce much sooner without the cost of having spent a lot of money. Tuition is still a topic, and transfer possibilities have not all been tapped.

Funding is a big concern, and LPC needs to focus on the educational master plan and our accreditation before the college can think of moving onto another project. The college will need extra time to pull curriculum, complete the application, and everything else that is involved with putting participating in program.

Discussion concluded with waiting and observing what other colleges have decided to do, and staying engaged in active conversation about this pilot program.

6.2 Middle College – The concept of the Middle College was presented by Lisa Everett. She covered:

- What is a Middle College?
A Middle College are high school students dually enroll in college level courses while also completing their high school graduation requirements. Students are typically in their junior or senior year and attend classes on a college campus.
- Who is involved in this collaborative partnership?
The concept of a Middle College emerged from the TEC (Tri-Valley Educational Collaborative), which is a group made up of all of the local K-12 districts in Pleasanton, Livermore, and Dublin, the Tri-Valley ROP, and Las Positas College.
- Why have a Middle College?
This type of concept creates a seamless pathway from high school to college. It engages students in rigorous college preparatory curriculum, can increase college persistence and high school students who experience college course are most likely to persist through college. It helps students prepare for high skilled careers and transfer to 4-year colleges and universities. It also helps improve graduation rates at the high school level, and helps remove some of the common barriers to earning a college degree such as the cost, creates an alignment between high schools and colleges, and provides uncoordinated support services.
- Who is the Middle College intended for?
The Middle College is intended to students who are passionate about learning and have a strong sense of intellectual curiosity. Focuses is on First Generation College bound students, creating a college for all cultures, and affording them the opportunity to attend wanting to continue their college education. It is for students to have the ability to succeed in an independent learning environment. Middle College is different than other concurrent enrollment options available to students. It tends to attract high achievers at the high schools who are not overly

engaged at their high school and can be best served in an independent college environment.

- How does the Middle College work?
Both college and high school classes would be held on campus and students would attend two college classes and two high school classes, which equals a full schedule. The students will have a large menu of college courses to select from that would be offered in the morning or late afternoon/evening, and high school classes would be offered during midday. The number of high school students participating in this program would be no more than 30, so the impact on our current college or incoming freshman population minimal.
- What other colleges in the area have a Middle College?
DeAnza, College of San Mateo, Skyline, Canada, San Jose City College, Foothill, San Joaquin, Delta, Mission College

The TEC group wanted to present the idea of bringing a Middle College to LPC and know that there are still many logistics for which concepts have not yet been determined. How to get the students here, how students will be integrated into our classes, and identifying those classes have yet to be determined. 2014-2015 is being considered the planning year in preparing for students to begin in Fall 2015.

Middle College in no way precludes the other concurrent enrollment options that high school students are currently offered. The college already has high school students attending classes that are high level, evening, or interest classes with Middle College students being a smaller select group.

Fall 2014 – share the Middle College concept with all the constituencies of the college. The high school and ROP will be taking care of hiring a program director to be on board sometime in November, and an advisory group will work the student application process that may involve an interview, and work with college with the process.

Spring 2015 – move into the student application and selection process, have the student and parent attend an orientation, go through a college assessment, and meet with counselors to prepare an student educational plan together.

6.3 Meeting with the Chancellor – Thomas Orf and LaVaughn Hart meet with the Chancellor regarding the budget presentation made at the previous Board meeting. They presented some major concerns, one of which was Lorenzo Legaspi and how he will need to be more forthcoming and transparent about budget items that should be presented to RAC before presentation to the Board. They asked that she look into this matter and see what could be done before any problems arise, and the possibility of others who are aware of things beforehand being pulled into a situation that might not be favorable.

7.0 GOOD OF THE ORDER

7.1 Announcements – None

Talking Points:

- ~ Faculty Hiring Prioritization Update
- ~ Update on Equivalency Document

7.2 Adjournment – 4:34 p.m.

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ACADEMIC/FACULTY SENATE ROSTER

EXECUTIVE OFFICERS

Senate President: Thomas Orf
Senate Vice President: Greg Daubenmire
Senate Secretary: Jill Carbone
Senate Treasurer: Rajeev Chopra
Senate Admin Assist: Carmen McCauley

ACADEMIC/FACULTY SENATE ROSTER

ALSS: Toby Bielawski, Titian Lish
STEMPS: Richard Grow
BSBA: Mark Grooms
Counseling: Heike Gecox, Gilberto Victoria
PT Faculty: Mona Abdoun
ALPC Rep: Joel Roland

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