

**LAS POSITAS COLLEGE ACADEMIC SENATE
REGULAR MEETING**

SSA Building – Room 1687
November 12, 2014 – 2:30 p.m.

APPROVED MINUTES

1.0 General Business

1.1 Call to Order/Quorum

1.2 Approval of the Agenda

- A reordering of the agenda was proposed
- Motion was made to approve the re-ordered agenda

1.3 Approval of the Minutes from October 8 and October 22, 2014

- Minutes from October 8 and October 22, 2014 will be on next meeting's agenda for approval

1.4 Public Comments

- No public comments

2.0 Action Items

- None

3.0 Consent Items

- None

4.0 Reports

4.1 Curriculum Committee

- Friday, November 14 is the deadline for Fall course proposals. There are 30 courses on the agenda, including 5 ADTs to be completed this Fall and 4 (computer science, physics, music, and communication studies/speech) in the Spring.

4.2 Program Review

- The committee is currently working on program planning updates, which will be distributed to divisions for discussion. Deans were asked to distribute program planning summaries to division meetings next week. The committee will also work with the IEC to complete a survey to determine level of satisfaction with the program planning process.

4.3 SLO

-SLO liaison position is now filled. The committee is working currently on PPU's for SLO section for accreditation, which is expected to be completed by Friday, November 14. Course SLO assessment results for the past 2 years are now 62% complete.

4.4 CEMC

-DEMC: Met last Friday. Growth targets have been set for 2015/2016. After considerable discussion, DEMC decided to use rollbacks in 2015, which is expected to contribute approximately \$3 million in funding.

-CEMC: To meet growth targets, LPC will have a larger summer (a 20% increase or approximately 80 additional classes that do not include basic skill or low-enrollment classes). More classes will also be added in the Fall and Spring. CEMC is considering setting up a task force to develop a marketing plan that includes social media. Hiring a marketing person would be important.

4.5 Faculty Association

-Ongoing negotiations are occurring for coaches and faculty salaries. In addition, the executive board will be meeting later this month.

4.6 BaSk Committee

-Presented a breakdown of the activities funded this year. Most funding (\$35,000) is devoted to tutoring/supplemental instruction. There is a general sense of excitement for Math Jam. A total of \$10,000 is allocated to professional development as some members consider it important in supporting basic skills instruction. The committee is exploring ways to get funding for a full-time Tutorial Center Coordinator and to develop a Student Success Center. Members of the committee previously worked with Dr. Janice Noble and various work groups on campus to find other sources of funding. A data analysis report for Fall 09-Spring 11 and Fall 11-Spring 13 comparing basic skills cohorts (for English, Math, and ESL) was provided to Academic Senators.

4.7 DE Committee

-Information regarding the Online Education Initiative (OEI) will be presented at the December town hall meeting. Scott Vigallon encourages faculty and staff to attend the December town hall meeting to raise questions or concerns regarding the OEI.

Some concerns were raised regarding the common course management system that will be used part of the OEI. There is currently no information whether the common course management system to be used will be Blackboard or a different system. However, the system to be used will be announced by the State by February 9, 2015. The State aims to implement the new system by summer 2015. If LPC opts to participate in the OEI, it must use the course management

system chosen by the State. There are 18 pilot colleges participating in the OEI; however they are not currently using a common course management system.

Another concern was raised as to how participating in the OEI would affect FTEs. It was indicated that the hosting college will receive the FTEs. In addition, La Vaughn Hart explained that course curriculums might be impacted since all courses taught by OEI participating colleges will have to be the same. A possible outcomes of this is that if a discipline/course is not taught at all OEI participating colleges, it risks getting cancelled. Moreover, because all courses will be standardized, there will be oversight of the curriculum by the State, which could be a violation of the FA contract; it is not clear at this time.

Other updates from the DE committee include:

- College Council has approved a faculty co-chair to serve on the DE committee
- The committee is working on changing the “Distance Education” terminology as it is not accurate (i.e. some courses are hybrid — they combine both face-to-face communication and distance education).

4.8 Staff Development Committee

The committee will be meeting next Monday (11-17) since last Monday was a holiday.

4.9 Student Senate

-No report

4.10 Treasurer

- No additional money has been received for the Academic Senate account. In addition, there is a \$79 outstanding expense from Staff Appreciation Day in Spring 2014.

4.11 President

-There is currently a search for Vice Chancellor of Educational Services. Interviews will be held Monday and Tuesday (Nov. 17-18), and a decision is expected to be made by Friday (Nov. 21). The search for Vice President of Academic Services is moving forward, and the position is expected to be filled by January, 2015.

-In the Spring 2015 semester, senators will be asked to serve on subcommittees for elections, Buffington Award (which LPC will be selecting in 2015), and Staff Appreciation Day.

4.12 PBC

-The committee requested a true-up of the 3A allocation model, and it has found that there is approximately \$400,000 available to be reallocated to the allocation

model. In regards to RUMBL, while \$5.7 million is set aside for RUMBL, \$4.8 million is the actual expense (a \$900,000 difference). The committee will make a decision to keep a portion of the \$900,000 in RUMBL, and a portion will go to the colleges. In addition, the PBC found the district had a \$2.2 million surplus last year.

The PBC has also discussed planning priorities and developed a philosophy & mission, which the committee worked on as a team. On the agenda for next meeting is rental revenue for both LPC and the district as members believe that the LPC and district budgets should be transparent.

5.0 Discussion Old Business

5.1 Update on Equivalency Document

-The LPC President is ready to sign off on the equivalency document, which will then be negotiated with the FA.

Current make-up- The current Equivalency Committee includes 2 administrators and 2 faculty members (one from each college). In the event of a tie, an administrator from the college proposing equivalency breaks the tie.

Proposed make-up- The proposed Equivalency Committee will include 2 administrators and 2 faculty members (one from each college). In the event of a tie, a discipline expert from the field or a related field from each college will convene. If there is still a tie, the equivalency will be denied.

6.0 Discussion-New Business

6.1 None

7.0 Good of the Order

7.1 Announcements

-Priority registration started Wednesday. Send students to Counseling if they have any questions about registration.

-Business Club FBLA event-LPC students competed with students from 13 colleges and participated in an Olympic event (and came close to winning) and placed 3rd in name tag event.

-Comedy of Errors will be playing Friday and Saturday (November 14 & 15) at 8pm, and Sunday at 2pm. A preview will be held tonight (November 12) at 8pm –pay what you can.

-March 24, 2015 from 1pm-6pm the Business Department will host a Shark Tank event. Business experts will provide advice to students (from all departments) on their business idea. There will be prize money for students who put together the best idea/presentation. The business department plans to coach students prior to the event.

7.2 Adjournment

-Meeting Adjourned

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ACADEMIC/FACULTY SENATE ROSTER

EXECUTIVE OFFICERS

Senate President: Thomas Orf
Senate Vice President: Greg Daubenmire
Senate Secretary: Jill Carbone
Senate Treasurer: Rajeev Chopra
Senate Admin Assist: Carmen McCauley

ACADEMIC/FACULTY SENATE ROSTER

ALSS: Toby Bielawski, Titian Lish
STEMPS: Richard Grow
BSBA: Mark Grooms
Counseling: Heike Gecox, Gilberto Victoria
PT Faculty: Mona Abdoun
ALPC Rep:

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