

LAS POSITAS COLLEGE ACADEMIC SENATE
REGULAR MEETING
SSA Building – Room 1687
December 10, 2014 – 2:30 p.m.

APPROVED MINUTES

PRESENT: Mona Abdoun, Jill Carbone, Rajeev Chopra, Greg Daubenmire, Heike Gecox,
Richard Grow, Thomas Orf, Gilberto Victoria

GUESTS: Elena Cole, LaVaughn Hart, Karin Spirn

1.0 GENERAL BUSINESS

1.1 Call to Order/Quorum – 2:35 p.m.

1.2 Approval of Agenda

1.3 Approval of Minutes from October 8, October 22, and November 12, 2014

MOTION made to **APPROVE** all three sets of minutes as written.

MSC: R.Grow / R.Chopra / APPROVED

1.4 Public Comments – None

2.0 ACTION ITEMS

2.1 Equivalency Document

The equivalency process was discussed regarding individuals who have been denied an equivalency and can reapply. It was agreed that after one year a new request can be submitted, only if the documents have changed (i.e.: new degree, certification, etc.) since they last applied.

MOTION made to allow individuals to reapply, if changes have been made to the documents previously submitted.

MSC: R.Chopra / G.Daubenmire / APPROVED

The equivalency document will be presented at the Chancellor's Cabinet for review. Chabot's progress related to the equivalency process is not known.

3.0 CONSENT ITEMS

3.1 None

4.0 REPORTS

4.1 Curriculum – LaVaughn Hart

- More than 106 course outlines were reviewed and approved.
- Six new ADT's will become available in Fall 2015.
- Four ADT's to be worked on in spring 2015.

- Soon to be released will be the COT's (Chancellor's Office Templates).
- Rubrics were consolidated and some changes made in the Biology discipline.

4.2 Program Review – Karin Spirn

The Committee will be discussing the process, as it currently stands, and timeline for moving forward. The review of the PPU's are finished with the exception of a few uncompleted summaries from the deans'. The PPU's are now ready to be forward to the IPC.

4.3 SLO Committee – Tina Inzerilla

- SLO assessments for Fall are due January 14, 2015.

4.4 CEMC – LaVaughn Hart

- In preparation for allocation of additional FTEF, the Committee will be reviewing disciplines plans on Friday.
- The RUMBLE account was not listed under the correct budget line item, and the amount listed was overestimated. The extra amount will be reallocated and used to cover other expenses.
- A total of 4 Taskforces will be formed with one each looking at:
 - * Budget reserves (set spending ceilings, use of reserve funds, etc.)
 - * RUMBLE Fund (recommend management of funds)
 - * Special Programs (i.e. Nursing and Dental)
 - * Service Units (i.e. Maintenance and Operations)

LaVaughn praised the functionality and productivity of the CEMC this Fall.

4.5 Faculty Association – No report.

4.6 BaSK – No report

4.7 DE Committee – Scott Vigallon

- The December 5, 2015 meeting report is Attachment I at the end of these minutes.

4.8 Staff Development Committee – Greg Daubenmire

- Conferences for 3 classified and 2 faculty were approved at the last meeting.

4.9 Student Senate – Alejandra Garcia

- The ASLPC approved a donation request from CalWorks.

4.10 Treasurer – Rajeev Chopra

- The donation from the President's Office to the AS fund was increased this year.
- The Staff Appreciation event is tentatively scheduled to be held on a fifth Wednesday, April 29. The FA meetings are also held on fifth Wednesday's, so a rescheduling the FA's April meeting may occur.
- The ASLPC has also offered to help with a donation towards this event.

4.11 President – Thomas Orf

- The new CLPCCD Board President is Donald “Dobie” Gelles.
- Death of Groupwise – transitioning to Outlook.
- Communication between the colleges’ and district members working on the Educational Master Plan with the hired consultants, has been poor. To avoid frustration as in the previous attempt, on Friday the group will meet and brainstorm about the direction the college should be going.
- The College’s webpage needs updating and it is hoped that a Webmaster will soon be hired.
- No decision has been made on hiring a Marketing Coordinator, although there has been discussion, and this topic may be brought up at the February Town Hall meeting.
- The search committee for the VP of Academic Services will reconvene in January. A decision has not been made regarding an interim.
- High School Senior Day is scheduled for Saturday, February 7, 2015. The FA has agreed that faculty will be paid or receive Flex Credit for their participation.

4.9 PBC – Rajeev Chopra

- District may wait to see how the colleges’ will plan to spend the money that is being reallocated to them from the excess amount in the RUMBLE fund.

5.0 DISCUSSION OLD BUSINESS

5.1 Accreditation Update – Elena Cole

- The mid-year accreditation rough draft report will be reviewed by Interim VP Academic Services, Renee Kilmer, then passed to smaller groups for review over the Winter Break.
- Mike Sato will begin editing the document, and have it posted sometime in early March for everyone to review. Feedback will be incorporated and presented to the Board in June.

Concerns:

- Information on the accreditation website and documentation in the repository require updating. Jeff Sperry continues to assist in these areas, although a lack of classified support and strained administrators is becoming evident.

6.0 DISCUSSION OLD BUSINESS

6.1 Scholarships – Thomas Orf

- The Senate is in favor of awarding two \$300.00 student scholarships this year. A vote will be taken at the next meeting.

6.2 Faculty Search Committee – Thomas Orf

Six search committees are being formed for the hiring of faculty in the following disciplines: Business; Math; Physics; Music; Kinesiology; Visual Communications. Faculty interested in serving on one of these committees can submit their name to Tom.

6.3 Equivalency Part 2 – Thomas Orf

- Updates on the FSA’s will be completed by Tom, and presented at the January 28 Senate meeting. The Senators will then present this information to faculty at the February 18 division meetings.

7.0 GOOD OF THE ORDER

7.1 Announcements – None

7.2 Adjournment – 4:15 p.m.

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Next Academic Senate Meeting – January 28, 2015

ACADEMIC/FACULTY SENATE ROSTER

EXECUTIVE OFFICERS

Senate President: Thomas Orf
Senate Vice President: Greg Daubenmire
Senate Secretary: Jill Carbone
Senate Treasurer: Rajeev Chopra
Senate Admin Assist: Carmen McCauley

ACADEMIC/FACULTY SENATE ROSTER

ALSS: Toby Bielawski, Titian Lish
STEMPS: Richard Grow
BSBA: Mark Grooms
Counseling: Heike Gecox, Gilberto Victoria
PT Faculty: Mona Abdoun
ALPC Rep: Rotating

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