



Academic Senate Committee Minutes

August 26, 2015 | 2:30 pm | 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (voting):

Senate President: Melissa Korber

Senate VP: Tina Inzerilla

Senate Treasurer: Mark Grooms

ALSS: Julia McGurk, Marilyn Marquis

STEMPS: Jill Carbone, Richard Grow,
Teri Henson

BSBA: Rajeev Chopra

Counseling: Heike Gecox (FA),
Rafael Valle, Mike Schwarz

Part-time Faculty: Candace Brown

Members Present (non-voting):

Senate Admin Assist: Carmen McCauley

Members Absent:

Meeting Guests:

Craig Kutil

Rajinder Samra

Minutes

1. GENERAL BUSINESS

Melissa Korber

1.1 Call to Order/Quorum

Items: 1-3

Meeting called to order at 2:35 pm

1.2 Review and Approval of Agenda

MOTION to reorder agenda.

MSC: T.Henson / R.Chopra / APPROVED

1.3 Review and Approval of Minutes (May 27, 2015)

MOTION to approve minutes.

MSC: J.Carbone / M.Grooms / APPROVED

1.4 Public Comments (This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.)

No public comments.

2. ACTION ITEMS – None

3. CONSENT ITEMS

3.1 Untenured Faculty Evaluation Committees

ALSS: To be presented at next meeting

STEMPS: Bill Komanetsky: Colin Schatz/Bobby August

Elizabeth Owens: Ashley McHale/Brian Hagopian

Michael Peterson: Howard Blumenfeld/Scott Miner

Robin Rehagan: Eric Harpell/ Mark Tarte

Bhairvi Singh: Kristy Woods/Adeliza Flores

BSBA: To be presented at next meeting

SS & Counseling: None

Voting was TABLED until next regular meeting

3.2 Hiring Committees Faculty Representatives

Webmaster: Kali Davis

Foundation Admin: Scott Miner

MOTION made to approve faculty members of full-time faculty hiring committees.

MSC: T.Inzerilla / R.Grow / APPROVED

4. REPORTS

4.1 Curriculum Committee - Craig Kutil

The UC's are considering coming up with some type of transfer model curriculum. The Committee will be looking at ADT-T's for CSU's, and provide feedback to the UC's.

4.2 Program Review – Karin Spirn

Workshops are scheduled to be held to provide an opportunity for faculty to work on updating their program reviews and SLO's. Updated forms and deadline dates have been emailed. Faculty will also have an opportunity to attend additional workshops on Flex Day.

4.3 SLO – John Ruys

93% of SLO's have been assessed.

100% of SLO's have been written.

The Committee is in the process of putting together workshops to be held on Flex Day, September 15th, in preparation for the ACCJC Visit.

4.4 CEMC – No report

4.5 Faculty Association – Heike Gecox

The first meeting has not yet been held.

4.6 Student Senate – No report

4.7 Treasurer – Mark Grooms/Rajeev Chopra

The Academic Senate will begin the academic year with a balance of \$1,108.54.

4.8 President – Melissa Korber

- Introduction of the 2015-16 Academic Senate Executive Board and Senators.
- Report on August Board of Trustees Meeting:
 - Board Policies and Administrative Procedures were approved.
 - Child Development Center presented a cost report with future presentations to the Board expected.
 - Introduction of New Public Relations Marketing position.
- September Town Meeting will include breakout sessions related to the accreditation.
- Senate is planning a meeting during the accreditation visit.

4.9 PBC (District) – Rajeev Chopra

A recap of what was presented last year with regard to the \$5.2M one time money, which has no spending deadline was mentioned. The Chancellor is asking that \$1.8M be held back, which is not what the Committee is recommending. LPC will most like receive \$1M of this one-time money.

4.10 Accreditation – No report

4.11 Faculty Hiring Prioritization Committee – Heike Gecox

The Committee has not yet held their first meeting.

MOTION made to reorder the agenda

MSC: M.Marquis / T.Inzerilla / APPROVED

5. DISCUSSION – OLD BUSINESS - None

6. DISCUSSION – NEW BUSINESS

6.1 New Senator Orientation – Melissa Korber

Held over until the next meeting.

6.2 Educational Master Plan Task Force – Melissa Korber

During the summer this task force reviewed what the consultants had written regarding the Educational Master Plan and Goals. Some problems were seen with the document and modifications were suggested.

The next Senate Agenda will include retroactive approval of the faculty members who served on the Taskforce (**Katie Eagan, Tina Inzerilla, Melissa Korber, Scott Miner, Zina Rosen-Simon, Mike Sato, Karin Spirn, Mark Tarte, and Sarah Thompson**), the new Educational Master Plan, and direction.

6.3 Educational Master Plan Overarching Goals and Strategic Direction – Rajinder Samra

An abbreviated version of the presentation given at College Day was shown. Power Point slides describing the purpose, its creation, and timeline were reviewed. The consultants took all and everything that was documented at the various meetings, and came up with a draft of the Educational Master Plan. The plan was revised, emphasizing the college's educational mission.

A draft of the plan the task force created during the summer was shared. The revised plan proved to be more appropriate for LPC. A copy of the draft will be made available so that the campus community can have an opportunity to provide feedback. This document will be presented for discussion at tomorrow's College Council meeting, it is expected to be presented to the Board in September for approval.

6.4 Academic Senate President: Term Office – Melissa Korber

Korber asked the senators if the bylaws were unclear regarding on her term office since she had served a two-year term as Academic Senate President ten years ago. The consensus of the Senate was that Korber's current term of office should start with two years with an option of one more plus one more, based on the by-laws.

6.5 Charge: Curriculum Committee – Craig Kutil

This Curriculum Committee is charged with placing courses in the various disciplines, as part of their responsibility. It has now come to a point where there are many courses with identifiers, such as the Bio rubric. Identifiers can also be misleading, especially when minimum qualifications are involved.

The Committee is asking that each discipline re-examine their own lists to ensure that the course are appropriately mapped to the minimum qualifications. The Curriculum Committee is asking for the Senate's approval for its charge to be modified to allow the Discipline List with input from the faculty. Once the list has been modified it will become part of CurricuNET.

A brief discussion ensued with questions regarding mapping each course to a discipline and would it be considered a Long Term Goal? Whether modifying the list have any implications to Title V? Would this change the faculty contract with regard to seniority? Would the Top Codes stay the same? Some questions were answered, and others were not.

This item will be moved to the Consent section of the agenda and will be voted on at the next Senate meeting.

7. GOOD OF THE ORDER**7.1 Announcements - None****8. ADJOURNMENT - 4:30 pm****9. NEXT MEETING: September 9, 2015**