

**Early Alert
Math & Counseling Pilot Project
Spring 2009 Timeline**

Participating Faculty: Brenda Weak, Kristy Woods, Greg Daubenmire, Mike Schwartz
Math classes involved in Pilot: math 55 (3 sections) & math 65 (1 section)

Weeks 1-3: Math faculty identify at risk students using in-class surveys/ homework/ quizzes. Math faculty send Counselor Schwartz names and phone numbers of those students at risk or those whom they would like him to personally invite to see him.

Weeks 2-3: Counselor presents the support services available to students in class.

Weeks 3: Counselor sends follow up email inviting math students to meet with him for a counseling appointment.

Weeks 4-7: Counselor meets with students during an appointment to develop a “Math Success Plan.” Success plan will emphasize math support activities, time management, counseling, etc.
Counselor will periodically check in with students via phone calls.
Counselor and math faculty will periodically meet to assess & update each other on progress of students.

Weeks 8-12: Counselor will meet with students for follow up appointment prior to withdraw date.

Weeks 13-15: Counselor will monitor students and meet with math faculty.

Weeks 15-18: Counselor will schedule final round of appointments with student right before finals.
Math faculty and Counselor meet to assess program.