LPC Senate Orientation
The Shared Governance Structure

California Education Code

TITLE V

Chabot-Las Positas Board of Trustees Policy
The California Education Code

- Laws which can only be changed through legislative action e.g. AA-T, AS-T degrees
Ed Code 87359 (B)

• No later than July 1, 1990, hiring criteria, policies, and procedures for new faculty members shall be developed and agreed upon jointly by representatives of the governing board, and the academic senate, and approved by the governing board.
TITLE V

• The Statewide Board of Governors’ interpretations of California Ed Code and subsequent policies for its implementation
• They have the force of law, although they are occasionally modified by the BOG – e.g. “W” policies
Title V Section 53200

• Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.
"Academic and Professional matters" (or 10+1) means the following policy development and implementation matters:

1) Curriculum, including establishing prerequisites and placing courses within disciplines
2) Degree and certificate requirements
3) Grading policies
4) Educational program development
5) Standards or policies regarding student preparation and success
6) District and college governance structures, as related to faculty roles

7) Faculty roles and involvement in accreditation processes, including self-study and annual reports

8) Policies for faculty professional development activities

9) Processes for program review

10) Processes for institutional planning and budget development

11) Other academic and professional matters mutually agreed upon between the governing board and the academic senate
Consult Collegially

• *Rely primarily upon* (the recommendations of the Academic Senate)

Or

• *Mutually agree* (the Board or its designee and the academic senate shall reach mutual agreement by written resolution, regulation, or policy effectuating such recommendations)
Chabot-LPC Board Policy

• The Board will *rely primarily upon* the Academic Senate for:
  – Curriculum, including establishing prerequisites and placing courses in disciplines
  – Degree and certificate requirements
  – Grading policies
  – Faculty roles and involvement in accreditation processes including the self study and the annual reports
Chabot-LPC Board Policy

• The Board will *reach mutual agreement with* the Academic Senate regarding:
  – Educational program development
  – Standards and policies regarding student success
  – District and college governance structures as related to faculty roles
  – Policies for faculty professional development activities
  – Process for program review
  – Process for institutional planning and budget development
The Ideal Structure

Ed Code

Title V

Board Policy

College Policy

Practice
THE BROWN ACT!!
THE BROWN ACT!!

- The Key
THE BROWN ACT!!

▶ The Key
  ▶ Commitment to openness and transparency
THE BROWN ACT!!

The Key

- Commitment to openness and transparency
- Commitment to public access to information (not mere compliance with the law)
WHAT DOES THE BROWN ACT COVER?
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  - The Board of Trustees
  - Any subcommittee or task force created by the Board with a majority of Board members serving on the group
  - Any subcommittee or task force created by the Board which has defined, ongoing charge (either decision-making or advisory) OR has a regular meeting schedule set by the Board, regardless of Board membership
WHAT DOES THE BROWN ACT COVER?
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- A majority can meet at the following provided they do not discuss any business within their charge among themselves:
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  - An open meeting of some other group to address local issues
  - Social gatherings
DOES THE BROWN ACT APPLY TO LOCAL ACADEMIC SENATES?
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❖ YES!!!!
HOW DOES IT APPLY TO LOCAL SENATES (AS WELL AS YOUR LOCAL BOARD)?
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- Agendas
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  - Post agenda 72 hours before meeting
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  - Special meetings require 24 hour notice and are limited to agenda items
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  - Allow for public comments before or during discussion of agenda items
  - Include all action items on the agenda, with a brief description
KEY POINTS TO REMEMBER ABOUT MEETINGS
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- All votes are open; no secret ballots
WHAT TO INCLUDE ON AN AGENDA
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• Welcome
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• Public Comment
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• Approval of Minutes from Previous meeting
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• Announcements
• Adjournment
PUBLIC COMMENT
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- Members may respond to public comments but cannot take action
APPROVAL OF MINUTES
This is an approval of generally the previous month’s menus. Minor edits are allowed but not substantive changes.
APPROVAL OF THE AGENDA
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- A vote to approve the agenda. Requests can be made to change order of items but new items cannot be added.
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    - need for immediate action is found after the agenda is posted
    - a vote of two-thirds of members present if more than two-thirds of the total membership are present, or a unanimous vote if less than two-thirds of the total membership is present
DISCUSSION ITEMS
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These items are discussed but no action can be taken. The items can be placed on a future agenda for action.
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- Bring extra copies of documents
- If others bring items to distribute, offer to send copies later to those requesting them in writing
DID SOMEONE SAY “BAGLEY-KEENE?”
WHAT ABOUT ROBERT’S RULES OF ORDER?
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- Senate parliamentarian