

EXECUTIVE SUMMARY

El Camino College has been involved with ongoing campus-wide strategic and comprehensive master planning efforts for the past two years. This Comprehensive Master Plan is a compilation of five distinct plans into one comprehensive document. It links the various planning components that are occurring throughout the District by highlighting the continuity that exists between each plan. Each of the five plans either builds upon or ties into the others. The order of the chapters are: Planning Process Evolution, Educational Plan, Technology Plan, Facilities Plan, Staffing Plan, and Resource Plan.

In each chapter, the authors have attempted to review the current state of the particular chapter topic, assess future trends and projections, and to outline issues and concerns that must be addressed. Every chapter concludes with Planning Agendas designed to address issues and concerns highlighted in the chapter. A compilation of all Planning Agendas can be found as an Appendix.

Even though parts of this plan address future concerns as far out as 10-20 years, the intent is to update the plan every three years. Otherwise, the plan could become static instead of a living, changing document. With change occurring rapidly, to not review and update the Comprehensive Master Plan periodically would be irresponsible planning.

The *Planning Process Evolution* details the process for linking planning activities to budgeting activities. Specific topics in this chapter include the formation of the Planning and Budgeting Committee, the creation of the 2004 – 2007 strategic institutional goals, El Camino College's vision, mission, philosophy, and values statements, and campus-wide planning activities including the planning process.

The most comprehensive chapter of this document is the *Educational Plan*. The Educational Plan is divided into three sections. Part I is an

overview of the plan and a series of vision statements for the District, curriculum and instruction, support services, facilities and technology, and enrollment growth. Part II contains future-oriented program summaries generated by each department and discipline throughout the College, based on an assessment of trends and projections. Part III is dedicated to the quantification of on-campus space needs and concludes with Planning Agendas designed to show the impact on educational programs and support services, facilities, and technology.

The *Technology Plan* follows the Educational Plan and takes into consideration the many technological needs cited in that chapter. The technology plan provides an overview of, and a vision and principles for technology at El Camino College. The plan identifies multiple issues and is followed by Planning Agendas to address those issues.

The next chapter in the plan is the *Facilities Plan*. This chapter builds upon the direction provided in the Educational Plan and the Technology Plan and provides crucial information to guide construction planning activities. The facilities plan outlines the assumptions and conditions of the existing facilities on campus. The plan includes a five-year construction plan, an assessment of the key facility planning elements, a listing of facility planning issues, and a proposed building/facilities program. Also of interest is an appendix detailing the project scheduling and phasing, elements and costs, and a map of what the campus might look like in 2020.

The *Staffing Plan* provides an overview of the current levels and categories of staffing, the recruitment and selection processes, the employee evaluation processes, and staffing issues that must be addressed. The chapter ends with Planning Agendas to address the issues.

The *Resource Plan* includes a review of Planning and Budgeting Committee responsibilities,

current and future funding considerations, a discussion of possible sources of alternative funding, and Planning Agendas

Also of note is the *District Overview* included as an Appendix. The District Overview provides a brief history of El Camino College and notes changes that have occurred since the College was founded. El Camino College student demographic information such as age, ethnicity, enrollment patterns, and educational status is also included in the overview.

The College will be undergoing massive change over the next few years. With the implementation of Measure E, much construction and structural change will be occurring. Technology is changing on a daily basis making it difficult to stay current. The rapidity of local demographic changes will also affect the District and its programs, and could be of such magnitude as to require change in the recommendations in this plan. It is therefore important that the District continue its planning efforts in order to keep the plan alive and responsive to the changing needs of students and the community.

