

Table of Contents

President’s Message	1
Executive Summary	3
Planning Process Evolution	5
Background.....	5
Linking Planning to Budgeting.....	5
The Strategic Planning Process.....	7
Vision, Mission, Philosophy, and Values Statements.....	8
Guiding Principles	8
Strategic Goals (2004 – 2007)	9
Action Planning Process	9
Three Year Strategic and Master Planning Cycles	10
Bond Planning Process	10
Master Plan Process	11
Summary	11
Planning Agendas	12
Educational Plan	13
Part I - Overview and Vision for the Future	13
Part II - Program Summaries	19
Academic Affairs	20
Behavioral and Social Sciences	20
Business	23
Fine Arts.....	25
Health Sciences and Athletics.....	28
Humanities	31
Industry and Technology	33
Learning Resources.....	37
Mathematical Sciences.....	38
Natural Sciences.....	39
Support Service.....	41
Admissions and Records.....	41
Bookstore	43
Community Advancement	44
Counseling and Student Services.....	45
Enrollment Services.....	47
Facilities Planning and Services	48
Fiscal Services	49
Human Resources	50
Information Technology Services.....	51
Police.....	52
Public Relations and Marketing.....	53
Purchasing and Business Services	53
Research and Planning.....	53
Resource Development	54
Staff and Student Diversity.....	55

Table of Contents

Part III – Quantification of On-Campus Space Needs.....	56
Profile/Analysis of the Current Curriculum.....	56
Current Curriculum Indicators.....	59
Projections for the Future Program of Instruction.....	64
Determination of Space Requirements.....	70
The Current Campus Inventory.....	75
Square Footage Requirements for the Total College.....	78
Summary and Planning Agendas.....	80
Technology Plan.....	83
Technology Plan Overview.....	83
Technology Definition, Vision Statement and Planning Principles.....	84
Issues.....	85
Summary and Planning Agendas.....	91
Facilities Plan.....	95
Facilities Plan Overview.....	95
Facility Planning Assumptions.....	95
Existing Facilities Analysis.....	96
Five-Year Capital Construction Plan.....	99
Assessment of Key Facility Planning Elements.....	100
Facility Planning Issues.....	103
The Proposed Building/Facilities Program.....	106
Summary.....	108
Planning Agendas.....	109
Staffing Plan.....	111
Staffing Plan and Overview.....	111
Employee Recruitment and Selection Processes.....	112
Employee Evaluation Process.....	114
Staffing Issues.....	115
Summary and Planning Agendas.....	116
Resource Plan.....	119
Resource Plan Overview.....	119
Planning and Budgeting Committee Responsibility.....	119
Funding Considerations.....	119
Alternative Sources of Funding.....	120
Summary.....	122
Planning Agendas.....	123

Table of Contents

Appendices

A.	Comprehensive List of Planning Agenda Items	127
B.	The History of El Camino College	133
C.	Location of the District, Service Area and Student Demographics	137
D.	Community Needs Assessment and Occupational Outlook	147
E.	Strategic and Action Planning Process Flowcharts	151
F.	Project Schedule and Phasing	153
G.	Elements and Costs	157
H.	Campus Map	163
I.	Acknowledgements	165

