



Student Services Memorandum

DATE: January 20, 2012
 TO: Student Services Staff
 FROM: Jeff Baker, Kimberly Tomlinson and Sylvia Rodriguez
 SUBJECT: **Schedule of Meetings for Spring Semester 2012**

Date	Meeting	Time	Room
FEBRUARY			
February 7	Dean/Counselors	2-4 p.m.	4129
February 14	SS Planning	3-4:30 p.m.	502
February 21	Division	2-3:00 p.m. (All) 3-4:15 (Senate)	2033 2033
February 28	Counselors Only	2-3:30 p.m.	4129
MARCH			
March 6	Dean/Counselors	2-4 p.m.	4129
March 13	SS Planning	3-4:30 p.m.	502
March 20	Division	2-3:00 p.m. (All) 3-4:15 (Senate)	2033 2033
March 27	Counselors Only	2-3:30 p.m.	4129
APRIL			
April 3	Dean/Counselors	2-4 p.m.	4129
April 10*	SS Planning	3-4:30 p.m.	
April 17	Division	2-3:00 p.m. (All) 3-4:15 (Senate)	2033 2033
April 24	Counselors Only	2-3:30 p.m.	4129
MAY			
May 1	Dean/Counselors	2-4 p.m.	4129
May 8	SS Planning	3-4:30 p.m.	502
May 15	Division	2-3:00 p.m. (All) 3-4:15 (Senate)	2033 2033
May 22	Counselors	2-3:30 p.m.	4129

* April 10 – Spring Break